



CARE WORLD

TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

Bid start date: 22/01/2026 Last date of submission: 28/01/2026

Tender No: - Care_01_26

To,

All Eligible Vendors

Subject: Invitation to Tender for the Supply of Food Items

Care World is a registered non-governmental organization working towards the welfare and empowerment of vulnerable and marginalized communities through interventions in food security, health, and education. In furtherance of its Food Assistance Programme 2026, Care World invites sealed tenders from eligible and experienced suppliers for the supply of essential food items to be distributed among economically disadvantaged individuals and families. The procurement will be carried out in accordance with the organization's procurement policies and applicable donor and statutory guidelines, ensuring transparency, fairness, and value for money.

SCOPE OF WORK

The supplier is required to provide the following food items

S.no	Item Description	Unit	Quantity per Kit	Total Quantity Required	Number of Items Required
1	Dalia Wheat	Kilogram	1.5 Kilogram	7,110 Kilograms	4,740 Packets (0.5 Kg each)
2	Salt	Kilogram	2 Kilogram	6320 Kilograms	6,320 Packets (1 Kg each)
3	Refined Oil	Litre	5 Litre	15,800 Litres	15,800 litter (5 Litres each)
4	Flour (Wheat)	Kilogram	5 Kilogram	15,800 Kilograms	15,800 Packets (5 Kg each)

5	Sugar	Kilogram	1 Kilogram	3,160 Kilograms	3,160 Packets (1 Kg each)
6	Lipton Tea	Kilogram	0.5 Kilogram	1580 Kilograms	3160 Packets (500 Grams each)
7	Dates	Kilogram	1 Kilogram	3,160 Kilograms	3,160 Packets (1 Kg each)
8	Kabuli Channa	Kilogram	2 Kilogram	6320 Kilograms	6,320 Packets (1 or 2 Kg each)
9	Yellow Lentils	Kilogram	1 Kilogram	3,160 Kilograms	3,160 Packets (1 Kg each)
10	Rajma (Kidney Beans)	Kilogram	1.5 Kilogram	7,110 Kilograms	4,740 Packets (0.5 Kg each)

Key Instructions for Bidders:

- The tender document may be collected in person from the office of Care World or downloaded from the official website at <https://careworld.org.in/https://careworld.org.in/tenders/tenders>
- Sealed bids are invited in the prescribed format and must be accompanied by all supporting documents as specified in this tender document.
 - Last Date & Time for Submission: 28/01/2026 : 11:59pm**
 - Bid Opening Date: 29/01/2026**
 - Bid Opening Time: 11.30 Am**
 - Issue of contract : 31/01/2026**
- Completed bids must be submitted at the following address:
Care World
 Near Abdullah Filling Station
 Chanapora, Srinagar –190015
 For any clarification or assistance, bidders may contact: **0194-2433964**
- All the required documents mentioned in the tender must be submitted in sealed envelopes, clearly superscribed, and enclosed

Eligibility Criteria:

- The bidder must have a valid GST registration and PAN card.
- A minimum of 10 years of experience in the supply of similar goods is required.
- The bidder should not be blacklisted by any government or private organization.

We look forward to your participation in this tender and to working together to make a positive impact in our community.

DELIVERY ADDRESS

Care World, Near Abdullah Filling Station, Chanapora Srinagar, Pin Code: 190015

For any assistance please call: 0194-2433964



INSTRUCTION FOR BIDDERS

This is the instruction of bidders for the filling of the bid as per the formats attached and as per terms and conditions

The bids should be submitted as per the following instructions:

Details of attached Documents 1 to 9

- **Document 1:** Scanned copy of the “**Process Compliance Statement**” to be printed on the bidder’s letterhead, duly signed by the appropriate authority.
- **Document 2:** Copy of the “**Terms & Conditions**” duly signed by the appropriate authority.
- **Document 3:** Copy of the “**Technical Bid**” to be printed on the bidder’s letterhead, duly signed by the appropriate authority.
- **Document 4:** Copy of the “**Financial Bid Format**” to be printed on the bidder’s letterhead, duly signed by the appropriate authority.
- **Document 5:** Copy of “**Declaration of Non-Blacklisting**”, to be printed on the bidder’s letterhead, duly signed by the appropriate authority.
- **Document 6:** Copy of “**Tender Document for Delivery Timeline**”, to be printed on the bidder’s letterhead, duly signed by the appropriate authority
- **Document 7:** Copy of “**Specification Sheet of The Offered Products**”, to be printed on the bidder’s letterhead, duly signed by the appropriate authority
- **Document 8:** Copy of “**Priced Bid Format**”, to be printed on the bidder’s letterhead, duly signed by the appropriate authority (include GST sheet)
- **Document 9:** Copy of “**Conflict of Interest**”, to be printed on the bidder’s letterhead, duly signed by the appropriate authority

The formats mentioned above with the tender application must be sent to Care World Office or through email after filling in all relevant information such as basic prices, taxes, and duties.

- **Important:** The priced bill of quantity should strictly follow the format provided in the tender. Any attempt to rename or alter the bill of quantity format will result in the rejection of the bid.
 - Quotation Format: Kindly quote your offer on the given format only.
1. Bidders' Name: Enter the complete name of your firm or company in the designated field.
 2. Basic Price:
 - Provide the basic rate per unit for each item you wish to quote.
 - Leave fields/cells blank if you do not wish to quote for a particular item.
 3. GST (Goods & Services Tax):
 - Specify the GST rate along with HSN Codes applicable to the total rate for each item.
 - Include the following details with your offer:
 - GST Registration Number (15-digit GSTIN):
 - If you have multiple business verticals in a state, provide GSTIN for each vertical related to the supply/service.
 - If you supply from multiple states, provide the state-wise GSTIN.
 - The type of goods you will provide must be included in your GSTIN.

Payment Terms

- Standard Payment Term: 25 % payment will be made on the first delivery from the receipt of material at Care World Warehouse, subject to acceptance of the material after quality checking
- Deviation: No deviations from the payment term specified in your quote will be accepted. Evaluation of your offer will be based on the standard 20-day payment term.

Other Terms

1. Part Order Quantity:
Care World reserves the right to split the tendered quantity in part or in full at its sole discretion without assigning any reason.

2. Bid Validity:

The bid must remain valid for a period of 90 days from the last date of submission from the date of the tender opening. Offers with less validity may not be considered.

3. Taxes & Duties:

- All duties and taxes must be clearly mentioned in the Price Bid GST sheet

4. Mutually Agreed Damages (MAD) for Late Delivery:

- MAD will apply to delayed supplies at 0.5% per delayed delivery on the total basic value of the Purchase Order, subject to a maximum of 5% of the total order value.
- In the event of a protracted delay, Care World reserves the right to cancel the contract wholly or partially and arrange an alternative supply at the supplier's risk and cost, with seven days' notice to the supplier.

Conflict of Interest

- All bidders are required to declare any actual, potential, or perceived conflict of interest that may arise during the bidding process or execution of the contract.

A conflict of interest occurs when a bidder

- Has a personal, professional, or financial relationship with employees, consultants, or decision-makers involved in this tender process.
- Stands to benefit unfairly from confidential information not available to other bidders.
- Participates in the tender process while being involved in developing the scope or terms of the tender.
- Bidders must complete the attached Conflict of Interest Declaration Form and submit it with their bid documents. Failure to disclose a conflict of interest may result in disqualification from the tender process or termination of the contract.
- The contracting authority reserves the right to assess any disclosed conflict and determine whether it warrants exclusion from the tender process.



PROCESS COMPLIANCE STATEMENT

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

We, the undersigned, confirm that we have read, understood, and agree to comply with the terms and conditions of the tender process as outlined in the tender document.

We further declare that:

1. We have adhered to the guidelines and instructions specified in the tender document.
2. All information provided in our submission is true, accurate, and complete to the best of our knowledge.
3. We agree to abide by the timelines, requirements, and criteria stipulated in the tender.
4. We understand that non-compliance with the process may lead to disqualification.
5. We agree to provide any additional information or documentation required to substantiate our submission.

This statement is made as part of our formal submission in response to the aforementioned tender.

Authorized Signatory

Name: _____

Designation: _____

Vendor Name: _____

Address: _____

Contact Details: _____

Email: _____

Date: _____

Signature: _____



TERMS AND CONDITIONS

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

1. Submission Deadline

- The last date for submission of the tender is. Late submissions will not be accepted.

2. Eligibility Criteria

- The bidder must be a registered entity with the appropriate government authority.
- The bidder must have prior experience in supplying similar items and provide references if requested.

3. Bid Submission

- All bids must be submitted in the format specified in the tender document.
- Bidders are responsible for ensuring all required documents are attached as mentioned in instruction section (Attached Documents 1 to 9)
- Including documents mentioned in Technical Bid Format

4. Product Specifications

- The offered products must meet the specifications outlined in the tender document.
- Any deviation from the specified standards may lead to disqualification.

5. Pricing

- Prices must be quoted in Indian Rupees and must be inclusive of all applicable taxes, duties, and transportation costs.

- Prices shall remain firm for the duration of the contract.

6. Payment Terms

- Payment will be made within 20 days of delivery in installments and after successful inspection of goods.

7.

- The payment will be made via bank transfer only.

8. Delivery Terms

- The goods must be delivered to Care World Warehouse in Chanapora Srinagar within the **31/01/2026 and 03/01/2026**
- The supplier is responsible for ensuring there are no damages to food items during transit.

9. Selection Criteria

The selection of the supplier will be based on the following:

- Compliance with eligibility criteria.
- Competitive pricing.
- Quality of proposed food items.
- Delivery timeline.
- Past performance and references

• Quality Assurance

- All items supplied must conform to the prescribed quality and safety standards, including applicable ISO, HACCP, and FSSAI norms. Items must be supplied **in** original, tamper-proof packaging with clear labelling indicating batch number, date of manufacture, expiry/best-before date, and net weight.
- All food items must be sourced either from the specific brands mentioned in this tender or from recognized Halal-certified brands, as applicable. Care World reserves the right to inspect the goods at the time of delivery and to reject any items found to be substandard, expired, damaged, not Halal-compliant, or not in conformity with the specifications, without any additional cost to the organization.
- Items failing to meet the prescribed quality and safety standards shall be rejected. The supplier shall replace such rejected items at their own cost within the stipulated time frame, without any additional financial liability to Care World.

10. Penalties for Non-Compliance

- Failure to meet delivery deadlines or supply agreed-upon products may result in penalties, including but not limited to:

- Monetary fines
- Cancellation of the contract

11. Validity of Offer

- The submitted bid must be valid for a minimum of **90 days** from the closing date of the tender.

12. Dispute Resolution

- Any disputes arising out of or in connection with this tender shall be resolved amicably.
- If a resolution cannot be reached, the matter shall be referred to arbitration in accordance with the applicable laws.

13. Right to Accept or Reject

- CARE WORLD reserves the right to accept or reject any bid, in part or in full, without assigning any reason.
- CARE WORLD also reserves the right to cancel the tender process at any stage without incurring liability.

14. Confidentiality

- All information provided in the tender process must be treated as confidential and not disclosed to third parties without prior written consent.

15. Force Majeure

- CARE WORLD shall not be held liable for any failure to perform its obligations due to unforeseen circumstances, such as natural disasters, strikes, or other events beyond its control.

Authorized Signatory

Name: _____

Designation: _____

Vendor/Supplier Name: _____

Contact Details: _____

Signature: _____



Technical Bid Format

[Vendor/Supplier Letterhead]

Technical Bid for Tender Number: CARE_01_26

S. No.	Particulars	Details Provided by Bidder (Y/N)
1	Name of the Supplier	
2	Contact Details (Address, Email, Phone)	
3	PAN Number	
4	GST Number	
5	Experience in Similar Supply (Years)	
6	List of Major Clients	
7	Declaration of non-blacklisting	
8	Sample Provided (Yes/No)	

Documents to Attach:

- Copy of **PAN Card** and **GST Registration Certificate**.
- Copy of **valid FSSAI Registration / License**, as applicable to the nature of food items supplied.
- **Company profile** including legal status, address, contact details, and details of relevant experience.
- **Experience certificates / work orders** for similar supplies executed in the past.
- **Proof of similar supplies**, such as copies of invoices, purchase orders, or completion certificates.
- **Declaration on the company letterhead** confirming that the bidder has not been blacklisted or debarred by any government, semi-government, or private organization.
- **Self-declaration of compliance** with applicable statutory requirements, including food safety standards, labour laws, and taxation regulations.
- **Bank account details** (cancelled cheque or bank certificate) for verification and future payments.
- Copies of **quality certifications**, if any (ISO, HACCP, etc.), wherever applicable.



Financial Bid Format

[Vendor/Supplier letterhead]

Financial Bid for Tender No.: CARE_01_26

S. No.	Item Description	Quantity	Rate per Unit (INR)	Total Amount (INR)
1	Dalia Wheat	1.5 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
2	Salt	2 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
3	Refined Oil	5 Litre	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
4	Flour (Wheat)	5 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
5	Sugar	1 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
6	Lipton Tea	0.5 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
7	Dates	1 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
8	Kabuli Channa	2 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
9	Yellow Lentils	1 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
10	Rajma (Kidney Beans)	1.5 Kilogram	<i>[Insert Rate]</i>	<i>[Insert Amount]</i>
Total	10 items	15.5 Kilograms + 5 Litter		<i>[Insert Amount]</i>

Terms:

1. Rates should include all taxes and delivery charges.
2. Payment will be made within 20 days of delivery.
3. Delivery timeline:

The quoted rates are firm and inclusive of all applicable taxes, duties, transportation, and delivery charges up to the specified delivery location.

GST must be clearly indicated and shall be deemed included in the total quoted price.

The quoted prices shall remain valid for a period of **90 days** from the date of opening of the financial bid.

No price variation or escalation shall be permitted during the validity or delivery period.

Conditional, incomplete, or unsigned financial bids are liable to be rejected.

Authorized Signatory

[Name and Designation]

[Supplier's Stamp] *Financial Bid in separate sealed envelop



Care World Tender

Document 5

Declaration of non-blacklisting

[Vendor/ Supplier Letterhead]

Date: [Insert Date]

To

[Care World, Address]

Subject: Declaration of non-blacklisting

Dear Sir/Madam,

We hereby declare that our firm, **[Insert Firm Name]**, has not been blacklisted, debarred, suspended, or declared ineligible by any Government, Semi-Government authority, Public Sector Undertaking (PSU), funding agency, donor organization, or any private organization in India as on the date of submission of this bid.

We further confirm that there are no legal, vigilance, regulatory, tax-related, or statutory proceedings pending against our firm that may adversely affect our eligibility, performance, or participation in this tender process.

We solemnly affirm that all information, documents, and declarations submitted by us in connection with this tender are true, correct, and complete to the best of our knowledge and belief. We understand and accept that if any information or declaration furnished by us is found to be false, misleading, or concealed at any stage of the tender process or during execution of the contract, **Care World** shall have the right to reject our bid, cancel the contract, and take any other action deemed fit, including legal or administrative action, without any liability to the organization.

This declaration is made in good faith for the purpose of participating in the tender issued by Care World.

Thank you.

Yours faithfully,

[Name]

[Designation]

[Supplier's Stamp]



Tender Document for Delivery Timeline

Vendor/Supplier Letterhead

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

Date of Issue:

Closing Date:

Delivery and Timeline

- **Delivery Location:** Srinagar Chanapora, Warehouse, Near Abdullah Filling Station
- **Delivery Timeline:** 31/01/2026 to 03/01/2026
- **Quality verification:** Suppliers must provide samples for quality verification before finalizing the order.

Payment Terms

- Payment will be made in installments within 3 Months of the first delivery and subject to quality inspection

Declaration

We, the undersigned, confirm that we will comply with the specified delivery dates. Failure to adhere to the agreed delivery schedule may result in the cancellation of the contract. We also confirm that the information provided in this tender is true and accurate. Furthermore, we agree to comply with all the terms and conditions outlined in the tender document.

Authorized Signatory

Name: _____

Designation: _____

Organization Name: _____

Contact Details: _____

Signature: _____



Care World Tender

Document 7

SPECIFICATION SHEET OF THE OFFERED PRODUCTS

Vendor/ Supplier Letterhead

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

Please give details in this format only

Item Name	Specification Details	Quantity	Unit of Measure	Mention Brand/Make	Country of Origin
Dalia Wheat	[Detailed description including size, shelf-life weight, quality standard, etc.]	1.5 Kilogram	Kilogram	[Brand/Make]	[Country]
Salt	[Detailed description including size, shelf life weight, quality standard, etc.]	2 Kilogram	Kilogram	[Brand/Make]	[Country]
Refined Oil	[Detailed description including size, shelf life weight, quality standard, etc.]	5 Litre	Litre	[Brand/Make]	[Country]
Flour (Wheat)	[[Detailed description including size, shelf life weight, quality standard, etc.]	5 Kilogram	Kilogram	[Brand/Make]	[Country]

	[Detailed description including size, shelf-life weight, quality standard, etc.]			[Brand/Make]	[Country]
Sugar	[Detailed description including size, shelf-life weight, quality standard, etc.]	1 Kilogram	Kilogram		
Lipton Tea	[Detailed description including size, shelf life weight, quality standard, etc.]	0.5 Kilogram	Kilogram	[Brand/Make]	[Country]
Dates	[Detailed description including size, shelf life weight, quality standard, etc.]	1 Kilogram	Kilogram		
Kabuli Channa	[Detailed description including size, shelf life weight, quality standard, etc.]	2 Kilogram	Kilogram		
Yellow Lentils	[Detailed description including size, shelf life weight, quality standard, etc.]	1 Kilogram	Kilogram		
Rajma (Kidney Beans)	[Detailed description including size, shelf life weight, quality standard, etc.]	1.5 Kilogram	Kilogram		

Compliance with Standards:

Provide details about compliance with relevant quality standards such as ISO, HACCP, FSSAI, Halal Certified etc

Shelf Life:

Specify the product's shelf life for each item listed in the items required

Packaging Details:

Include information about the type, size, and material of the packaging

Additional Notes (if any):

Include any additional information about the product or delivery conditions

Authorized Signatory

Name: _____

Designation: _____

Vendor/Supplier Name: _____

Contact Details: _____

Signature: _____



PRICED BID FORMAT

Vender/Seller Letterhead

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

Priced Bid Table

Item Name	Brand Name	Unit	Quantity Per Kit	Unit Price as per Quantity specified	Total Quantity Required	Total Price	
Dalia Wheat	<i>Mention</i>	Kilograms	1.5 Kilogram	<i>Mention</i>	6320 Kilograms	<i>Mention</i>	
Salt	<i>Mention</i>	Kilograms	2 Kilogram	<i>Mention</i>	15,800 Litres	<i>Mention</i>	
Refined Oil	<i>Mention</i>	Litres	5 Littre	<i>Mention</i>	15,800 Kilograms	<i>Mention</i>	
Flour (Wheat)	<i>Mention</i>	Kilograms	5 Kilogram	<i>Mention</i>	3,160 Kilograms	<i>Mention</i>	
Sugar	<i>Mention</i>	Kilograms	1 Kilogram	<i>Mention</i>	1580 Kilograms	<i>Mention</i>	
Lipton Tea	<i>Mention</i>	Kilograms	0.5 Kilogram	<i>Mention</i>	3,160 Kilograms	<i>Mention</i>	
Dates	<i>Mention</i>	Kilograms	1 Kilogram	<i>Mention</i>	6320 Kilograms	<i>Mention</i>	
Kabuli Channa	<i>Mention</i>	Kilograms	2 Kilogram	<i>Mention</i>	3,160 Kilograms	<i>Mention</i>	
Yellow Lentils	<i>Mention</i>	Kilograms	1 Kilogram	<i>Mention</i>	7,110 Kilograms	<i>Mention</i>	
Rajma (Kidney Beans)	<i>Mention</i>	Kilograms	1.5 Kilogram	<i>Mention</i>	7,110 Kilograms	<i>Mention</i>	

Declaration

We, the undersigned, hereby certify that the prices quoted above are firm, final, and inclusive of all costs, including applicable taxes, duties, packing, transportation, and any other charges. The quoted prices shall remain valid and binding for a period of **90 days** from the date of submission of this bid. We understand that no escalation or additional charges will be entertained during this period, and any deviation may result in disqualification or rejection of our bid. This declaration ensures transparency, budget certainty, and compliance with the procurement and audit requirements of Care World

Authorized Signatory

Name: _____

Designation: _____

Vendor/Supplier Name: _____

Contact Details: _____

Signature: _____

Mention GST charges in this sheet

Item Name	Brand Name	Unit	Quantity	Unit Price as per Quantity specified	Unit Price	GST Rate	HSN Code	Total GST priced	Total price
Dalia Wheat	<i>Mention</i>	Kilograms	1.5 Kilogram	<i>Mention</i>	<i>Mention</i>			<i>Percentage charged</i>	<i>Mention</i>
Salt	-	Kilograms	2 Kilogram	-	-			-	-
Refined Oil	-	Litres	5 Litre	-	-			-	-
Flour (Wheat)	-	Kilograms	5 Kilogram	-	-			-	-
Sugar	-	Kilograms	1 Kilogram	-	-			-	-
Lipton Tea	-	Kilograms	0.5 Kilogram	-	-			-	-
Dates	-	Kilograms	1 Kilogram	-	-			-	-
Kabuli Channa	-	Kilograms	2 Kilogram	-	-			-	-
Yellow Lentils	-	Kilograms	1 Kilogram	-	-			-	-
Rajma (Kidney Beans)	-	Kilograms	1.5 Kilogram	-	-			-	-



CONFLICT OF INTEREST DECLARATION

Vendor/Supplier Letterhead

Tender Reference Number: CARE_01_26

Tender Title: TENDERS ARE INVITED FOR PROCUREMENT OF FOOD ITEMS

Bidder's Details

- Name of Bidder: _____
- Address: _____
- Contact Person: _____
- Phone Number: _____
- Email Address: _____

Declaration

1. Conflict of Interest

“I/We confirm that there is no conflict of interest in relation to the submission of this bid...”

- **Meaning:** The vendor declares that they have no personal, financial, or professional relationship that could influence or bias the tender process.
- **Optional disclosure:** Vendors must disclose any potential conflict, e.g., a relative working in the NGO or a partner company involved in evaluation.

2. Disclosure

“I/We confirm that no employee, consultant, or representative involved in this bid process is directly or indirectly associated with any individual(s) responsible for evaluating or awarding this tender.”

- **Meaning:** Vendors confirm they have no hidden relationships with people involved in evaluating the bids.

3. Obligation to Notify

“I/We understand that it is my/our responsibility to inform the contracting authority immediately if a conflict of interest arises during the tender process or contract execution.”

- **Meaning:** Vendors must immediately report if any new conflict arises after submission or during contract execution.

4. Acknowledgment

“I/We acknowledge that failure to disclose or resolve a conflict of interest may result in disqualification from the tender process or termination of the contract.”

- **Meaning:** Vendors accept that failing to disclose conflicts can lead to **serious consequences**, including bid rejection or contract termination.

Authorized Signatory

Name: _____

Designation: _____

Signature: _____

Date: _____

Stamp/Seal

End of Tender Document